



Instructions for this Course

We recommend you complete all the quizzes, the unit labs, and any assignments, and then do the unit test before moving to the next unit. This is the most efficient and effective strategy for completing the course.

This is a laboratory science course. ALL labs and assignments are mandatory. Each unit has at least one lab. You need to complete each lab as directed and submit your lab write-up. There are also two unit assignments that must be completed.

You MUST purchase the lab kit from [QSL](#) if you do not already have it from Part 1. It will arrive through the mail. You cannot pass this course without it. Order it now, as you will need it in Unit 1.

1. **Videos** - Watch every video as many times as needed until you grasp the concept and understand the material.
2. **Reading** - The reading material is used to further your understanding of the concepts. All questions asked in quizzes, tests, and the final are from the lesson materials - the videos and reading links.
3. **Quizzes** - Quizzes are mandatory and worth 10% of the grade. You can take them as many times as you'd like; only the highest grade is recorded in your grade book.
4. **Unit Labs/Assignments** – Labs & assignments are required and worth 35% of your grade. Complete a unit assignment after you've completed the unit lessons and labs and before you take the unit test. Please allow 3-4 days for a lab/assignment to be graded (excluding the weekend). At the end of the semester, allow 7 school days.
5. **Unit Tests*** – Once you have viewed all the learning material and completed all the quizzes in a unit, the unit test will become visible. You get 1 attempt at each unit test. There is a 3-hour time limit. Unit tests are worth 35% of your final grade. Use the quizzes in the unit as practice for the test. Completing the lab and assignment will prepare you for the unit test. Questions about the lab will be on the test.
6. **The Practice Final Exam** – This exam is NOT mandatory and NOT graded but is highly recommended and will prepare you for the final exam. You can take it as many times as you'd like.
7. **The Final Exam** - Once you have completed all the unit tests and all your labs and assignments have been graded, the final exam will become visible. You get one attempt at the final exam, and it is worth 20% of your grade. There is a time limit of 3 hours.
8. **Course Completion** – You will receive a letter grade for the course.
9. **Course Completion Record** – The 'certificate of completion' will become available once you have completed the Final. Use the 'request a course complete record' or 'request a transcript' link to send a record of this course to your high school.

Have questions?

Contact our support staff or your teacher through the *Ask-A-Teacher* page in this course.

***Important** – You will find the website is slow to respond between 2-2:30 am Pacific time as we do daily server maintenance and back-ups. Do NOT start a test or the final exam if it will coincide with this timeslot.